

Adamawa State University, Mubi
(Office of the Register)

Invitation to Tender

The Adamawa State University, Mubi propose to execute Year 2015 TETFUND Special Intervention Projects as shown here under:

S/No.	Description	Project Code No.
1	Supply and Installation of Security Facilities	Lot 1

(2) In this regard, Interested, competent and reputable contractors/suppliers are hereby invited to submit technical and financial bids in respect of the projects in accordance with relevant procurement guidelines as per procedure outlined below:

(3) Pre-Qualification and Tender Requirements

- (i) Evidence of registration as a company in Nigeria with the cooperate Affairs Commission (CAC)
- (ii) Submission of 3-years (2013, 2014 and 2015) audited account prepared by a reputable Accounting Firm
- (iii) Submission of 3-years tax clearance certificate issued by FIRS for previous (3) years (2013, 2014 and 2015)
- (iv) Evidence of compliance with the Pensions Fund Act 2014 for registration and remittance
- (v) Evidence of Contribution to the ITF in accordance with amended ITF Act 2011.
- (vi) Evidence of registration with VAT and remittance of contribution
- (vii) Sworn affidavit that no staff of ADSU Mubi was a former or current Director or shareholders in the company submitting the bid.
- (viii) A sworn affidavit that none of the Directors of the company was convicted of a criminal offence or was ever declared bankrupt.

NOTE: Items (I) – (VIII) are the requirements for which failure to supply any will result in automatic disqualification of the bidder

Other Requirements

- (ix) Company profile indicating key personnel and Qualifications of Professional Staff

- (x) Evidence of available equipment
- (xi) Verifiable evidence of executive of similar project in the previous 5-years
- (xii) Evidence of financial capability and possible bank support

(4) Bidding Procedure

Interested bidders may obtain pre-qualification forms for completion and tender documents from the office of the Director Physical Planning and Development. Adamawa State University on the payment of non-refundable fee of N5,000.00 per lot in the University Bursary Adamawa State University and presentation of official receipt for sum

(5) Submission of Technical and Financial Bids

Technical and Financial bids in the prescribed format are to be submitted in a separated sealed envelope marked at the top left hand corner – technical/financial bid in respect of the lot chosen with the bidders name clearly stated. The sealed bidding documents are to the Registrar, ADSU, PMB 25. Mubi and be deposited in appropriate boxes in the senate Chamber, Adamawa State University **not later than 10.00 am on 9th March, 2016**

(6) Opening of Bids

- (i) Technical bids are to be opened publicly immediately after close of bidding 8th March, 2016 in the Senate chamber, Adamawa State University, Mubi
- (ii) Bidders, their representatives, relevant NGOs and the general public are invited to witness the opening of prequalification bids, however only prequalified bidders and relevant NGOs may witness the financial bids opening at **12:00 noon on 10th March 2016**

(7) Additional Information

- (i) Receipt of bidding documents should not be construed to mean contractual commitment enabling failed bidders to seek indemnity.
- (ii) Late submission howsoever arising shall be reject.

Signed

**Hassan S. Tanko FCBA, FBMA (UK),
FIPMAN Register**